

ASHWOOD TOWNHOUSE ASSOCIATION  
POLICIES AND PROCEDURES

Subject: Parking Policy

Date: 09/2016

**General Guidelines**

- Complaints, questions and concerns should be directed to EMG Management Services.
- If someone other than the homeowner resides at the residence, the homeowner is responsible for communicating the parking policy and guidelines to the resident(s).
- Homeowners making complaints must be able to substantiate their complaint.
- Other rights and restrictions are available for review in the association by-laws and the declaration of covenants and restrictions.

**Orchard Hill**

- The covered parking spaces will be numbered to correspond to each residence.
- Parking tags will be required for every vehicle. Each residence will receive two permanent 'cling' tags and one guest hang tag.
- Each residence is assigned one covered numbered parking space. A permanent tag is required for any vehicle parked in a covered parking space.
- A permanent tag is required for any vehicle parked in an uncovered parking space.
- Permanent 'cling' tags must be displayed in the rear window, driver's side, at the bottom of the window.
- The guest hang tag provides for guest parking for up to but not to exceed two weeks in the numbered parking space assigned to the residence or in any open unnumbered spaces, if available, on a first-come first-serve basis.
- Guest hanging tags must be displayed from the rear-view mirror.

**Redcoach Trail**

- Any vehicle parked on Redcoach Trail must park directly in front of the vehicle owner's residence. Parking across property lines (partially in front of the owner's property, and partially in front of a neighbor's property) will be considered equivalent to parking directly in front of a neighbor's property, or trespassing, which is not allowed and is a towable offence.
- Violators will be towed at the owner's expense.

**Redcoach Trail & Laredo Drive**

- Each residence has a single-car garage, and most residences have a designated parking spot beside their garage. All vehicles must be parked either inside the owner's garage, or in their designated parking space beside their garage.
- Parking sideways behind garages or other designated parking spots is not permitted.
- Note: Laredo Drive is a public street and not governed by the association.

**Enforcement**

- Parking violations will be enforced on a complaint basis only.
- A good-faith effort should be made to notify the vehicle's owner that the parking policy has been violated upon receipt of a written complaint.
- The resident may notify the management company to have any vehicle parked in his/her parking space towed at the owner's expense.
- Any vehicle that is blocking access may be towed immediately.
- Repeat offenders may be towed without notice.